

**Cambridge Public Schools
Intellectual Property/Copyright Notice**

In accordance with the Digital Millennium Copyright Act and other applicable laws and regulations, it is the policy of the Cambridge Public Schools to prohibit the posting of materials that infringe on the intellectual/copyrights of others. Furthermore, it is the policy of the Cambridge Public Schools to block access or to remove material that it believes in good faith to be posted without appropriate copyright permission or otherwise in violation of the intellectual property/copyrights of others. Additionally, it is the policy of the Cambridge Public Schools to, in its sole discretion: (i) limit access to the school district website, or (ii) disable or terminate, in appropriate circumstances, subscribers or account holders that either are deemed to have engaged in a single infringement of the intellectual property/copyrights of others or are deemed to be repeat infringers of the intellectual property/copyrights of others.

Notification Procedures for Intellectual Property/Copyright Claims

If an individual believes that his/her intellectual property/copyrights have been violated please provide a written notice containing the following information: (i) signature (electronic or physical) of the person authorized to act on behalf of the intellectual property owner; (ii) description of the intellectual property claimed to be infringed; (iii) description of where the material is located on the Cambridge Public Schools' website; (iv) contact information (name, address, telephone number and email address); (v) state that the individual, in good faith, believes that the disputed use is not authorized by the intellectual property owner, agent or law; and (vi) statement, made under penalty of perjury, that the information contained in the written notice is accurate and that the individual either is the intellectual property/copyright owner or authorized to act on the owner's behalf.

All such claims should be directed to the attention of:

Superintendent of Schools
Cambridge Public Schools
159 Thorndike Street
Cambridge, MA 02141

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Fax: 617-349-6496
Email: jyoung@cpsd.us